

Angliss Neighbourhood House TOID 6389 Training Guide 22484VIC Certificate I in EAL (Access)



Semester 2 2019

Course Information

Course Code	22484VIC
Course Title	Certificate I in EAL (Access)
Semester	2
Year	2019
Days	Monday & Tuesday
Time	9:30 to 12:30 Monday & Tuesday 1 to 4 Tuesday (optional computer elective)
Location	Angliss Neighbourhood House

Contact Details

House Coordinator	Meg Higgins	9687 9908	meg@anglissnh.net.au
Education Coordinator	Jenny Penfold	9687 9908	jenny@anglissnh.net.au

Semester Unit Outline

In Semester 2, 2019 Angliss Neighbourhood House will be offering the following Units

Unit Code	Title
VU22595	Read and write short simple descriptive and narrative texts
VU22370	Work with simple measurements in familiar situations
VU22106	Use recipes to prepare food
VU22606 Optional computer elective	Access the internet & email to develop language

Qualification requirements

To obtain 22484VIC Certificate I in EAL (Access), learners must successfully complete a total of 8 units:

1 Core unit, 2 Speaking and Listening units, 2 Reading and Writing units and 3 General Elective units

- 1 core unit (learning plan)
- 2 Listening and Speaking skills unit
- 2 Reading and Writing skills unit
- 3 General electives

A Statement of Attainment will be issued for any unit of competency completed if the full qualification is not completed

Learning resources

Teacher produced worksheets

EAL resource library

EAL student library

Dictionaries

Computer lab

Ipads

Delivery methods

Teacher instruction

Pairwork

Group activities

Peer learning

Communicative activities

Games

Role Plays

Excursions

Employability Skills

Successful completion of this course will also enable you to gain recognition for the following Employability Skills:

- Communication
- Initiative and Enterprise
- Technology
- Team Work
- Planning and Organising
- Learning
- Self Management
- Problem Solving

These skills are important for successful participation in the workforce and community.

Assessment Details Semester 2, 2019

Assessment Task	Week	Unit
VU22595 Read and write short simple descriptive and narrative texts Task A: A Beautiful House (reading)	T3 W5	VU22595
VU22595 Read and write short simple descriptive and narrative texts Task B: Write a descriptive text	T3 W6 & 7	VU22595
VU22370 Work with simple measurements in familiar situations Task A: Measuring different items	T3 W8	VU22370
VU22595 Read and write short simple descriptive and narrative texts Task C: A Great Day Out (reading)	T4 W2	VU22595
VU22370 Work with simple measurements in familiar situations Task B: Measuring time	T4 W2	VU22370
VU22106 Use recipes to prepare food Task A: Prepare to Cook	T4 W3	VU22106
VU22106 Use recipes to prepare food Task B: Produce Food	T4 W3	VU22106
VU22595 Read and write short simple descriptive and narrative texts Task D: Write a narrative text	T4 W5 & 6	VU22595

Shaded area relates to students undertaking the computer elective

VU22606 Optional computer elective Access the internet & email to develop language Task A Use the Internet	T3 W7	VU22606
VU22606 Optional computer elective Access the internet & email to develop language Task B Digital Communication Skills	T3 W5-10	VU22606
VU22606 Optional computer elective Access the internet & email to develop language Task C Send & receive email	T4 W4 & 5	VU22606

Results

Competency based results will be used for your final results

C Competent

NYC Not Yet Competent

Absences on Assessment Days

If you miss a class on a day when assessment is being conducted you need to make arrangements with your teacher for you to be assessed at an alternative time.

If you do not achieve the required standard, you will be given the opportunity to be re-assessed

Assessment Method Descriptors

Assessment method	Description
Questioning oral/written	Assessor will ask a range of questions from the moderated bank of questions that supports the underpinning skills and knowledge required for competency in this unit. Questions may be answered in written or oral form.
Written evidence	Student provides written work that demonstrates the skills and knowledge required for competency in the given unit. This may involve the completion of a task, a written test or examples of writing in different genres.
Oral presentation (may be supported by technology in the form of a media presentation)	Student will give a presentation against assessment criteria either individually, or as a part of a group to a small audience or to the whole class. Media /technology can be used to support presentations.

Portfolio	Student will gather and organise appropriate evidence into a portfolio to present to assessor. Student will then present and explain according to assessment criteria.
Direct observation	Assessor will observe the student complete practical task/s against the assessment criteria.
Checklist	Assessor will gather information and record systematically students' knowledge and skills measured against the assessment criteria.
Real time activities	Assessor will observe the student complete activities in real time, observe skills and capabilities against the required performance criteria.
Interviews	Assessor will conduct interviews with the student at scheduled times during the course to discuss and assess progress and learning goals.
Documented evidence	All documentation will be retained that supports training.
Third party feedback	Feedback from other teachers, community members or peers , relating to specific tasks and skills.
Simulated role plays	Teacher/ assessor will establish a scenario and can be defined as an interlocutor or an observer. Student will be assessed on oral capabilities
Self assessment	Student reflects on their own skills through discussions and analysis of completed work with the assessor.

**Angliss Neighbourhood House TOID 6389
Training Guide
22485VIC Certificate II in EAL (Access)**



Semester 2 Year 2019

Course Information

Course Code	22485VIC
Course Title	Certificate II in EAL (Access)
Semester	2
Year	2019
Days	Monday & Tuesday
Time	9:30 to 12:30 Monday & Tuesday 1 to 4 Tuesday (optional computer elective)
Location	Angliss Neighbourhood House

Contact Details

House Coordinator	Meg Higgins	96879908	meg@anglissnh.net.au
Education Coordinator	Jenny Penfold	9687 9908	jenny@anglissnh.net.au

Semester Unit Outline

In Semester 2, 2019 Angliss Neighbourhood House will be offering the following Units

Unit Code	Title
VU22605	Read and write simple descriptive and narrative texts
VU22370	Work with simple measurements in familiar situations
VU22106	Use recipes to prepare food
VU22606 Optional computer elective	Access the internet & email to develop language

Qualification requirements

To obtain 22485VIC Certificate II in EAL (Access), learners must successfully complete a total of 8 units:

1 Core unit, 2 Speaking and Listening units, 2 Reading and Writing units and 3 General Elective units

- 1 core unit (learning plan)
- 2 Listening and Speaking skills unit
- 2 Reading and Writing skills unit
- 3 General electives

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- Technology
- Team Work
- Planning and Organising
- Learning
- Self Management
- Problem Solving

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Assessment Details Semester 2 2019

Assessment Task	Week	Unit
VU22605 Read and write simple descriptive and narrative texts Task A: Coming to Australia	T3 W5	VU22605
VU22605 Read and write simple descriptive and narrative texts Task B: Write a descriptive text	T3 W6 & 7	VU22605
VU22370 Work with simple measurements in familiar situations Task A: Measuring different items	T3 W8	VU22370
VU22595 Read and write simple descriptive and narrative texts Task C: My Story	T4 W2	VU22605
VU22370 Work with simple measurements in familiar situations Task B: Measuring time	T4 W2	VU22370
VU22106 Use recipes to prepare food Task A: Prepare to Cook	T4 W3	VU22106
VU22106 Use recipes to prepare food Task B: Produce Food	T4 W3	VU22106
VU22605 Read and write simple descriptive and narrative texts Task D: Write a narrative text	T4 W5 & 6	VU22605

Shaded area relates to students undertaking the computer elective

VU22606 Optional computer elective Access the internet & email to develop language Task A Use the Internet	T3 W7	VU22606
VU22606 Optional computer elective Access the internet & email to develop language Task B Digital Communication Skills	T3 W5-10	VU22606
VU22606 Optional computer elective Access the internet & email to develop language Task C Send & receive email	T4 W4 & 5	VU22606

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Oral presentation (may be supported by	Student will give a presentation against assessment criteria either individually, or as a part of a group to a

Authorised by: Management Committee

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technology in the form of a media presentation)	small audience or to the whole class. Media /technology can be used to support presentations.
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